

FOULNESS ISLAND PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the next meeting of the Foulness Island Parish Council will take place on **Wednesday 17th May, 2017**, in Lodge Farm Staff Premises, Foulness Island, commencing at **8.00 p.m.**

This meeting will be open to the press and members of the public.

ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed:
John Watson.



Date:

6th May 2017

Clerk to the Foulness Island Parish Council.

AGENDA

1. The Chair to declare the meeting open.
2. To elect a Chair of the Foulness Parish Council for the 2017/2018 Term of Office
3. The elected Chair of the Parish Council to sign the Statutory Declaration of Acceptance of Office
4. To elect a Vice Chair of the Foulness Parish Council for the 2017/2018 Term of Office
5. To receive apologies for absence.
6. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.
7. To sign as a correct record the minutes of the Full Council meeting held on 12th April, 2017 (*minutes attached*).
8. To receive a report from the District and County Councillors for the area on any matters of interest.
9. Financial Matters
 - a. To approve

- i.* Bank Reconciliation as at 31st March, 2017 (*copy attached*).
- ii.* Payment requests for April/May 2017 (*schedule to be circulated*)
- iii.* Receipts for April/May 2017 (*schedule to be circulated*).

10. Statement of Accounts.

- a. To approve and sign the Statement of Accounts for the Financial Year ending on 31st March, 2017 (*copy attached*).

11. Asset Schedule

- a. To note the Asset register as at 31st March 2017 (*copy attached*).

12. Annual Return

- a. To approve and sign Section 1 (Annual Governance Statement) of the Annual Return for the year ended 31st March 2017 (*copy attached*).
- b. To approve and sign Section 2 (Accounting Statements) of the Annual Return for the year ended 31st March 2017 (*copy attached*).
- c. To note the Annual Internal Audit Report 2016/17 in the Annual Return (*copy attached*).

13. Internal Audit Report

- a. To note the Internal Audit Report for 2016/17 prepared by Auditing Solutions Ltd

14. Appointment of Auditing Solutions Ltd

- a. To consider the proposal that Auditing Solutions Ltd be appointed as Internal Auditors for 2017/18

15. Clerk's Report

- a. To receive a report from the Clerk about various outstanding matters

16. Play Area Funding

- a. To receive an update from Councillor Porter regarding obtaining funding to improve the Play Area.

17. Ministry of Defence

- a. To receive a report from Geoff Evans, Resident Project Office.

18. Defence Infrastructure Organisation

- a. To receive a report from the Defence Infrastructure Organisation.

19. QinetiQ Report

- a. To receive a report from Nicki Uden, QinetiQ

20. The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.

21. At the Chair's discretion for Councillors to exchange information on matters relating to the Parish.

Issued 6th May, 2017.